

Driving Licence Check Instructions

As part of the agreement for the WiCET Electric Taxi Trial, we will need you to provide Nottingham City Council with a driving licence check using the Government website. This should take around 5 minutes to complete when following the steps outlined below:

Step 1: Visit <https://www.gov.uk/view-driving-licence>

Step 2: Click the “Start now” button to begin the process

Step 3: Enter your driving license number, National insurance number and Postcode (as shown on your ID), read and agree to the privacy policy, then click the “View now” button in to progress

We welcome your [feedback](#) to help us improve this service

Enter details

You should only use this service to view or share your own driving licence.

Use a different service if you want to [check someone else's driving licence information](#).

Your driving licence number

Example: MORGA657054SM9IJ

Enter your driving licence number.

▶ [Where to find your driving licence number](#)

Your National Insurance number

Example: QQ123456C

Enter your National Insurance number.

▶ [Where to find your National Insurance Number](#)

Postcode

Example: EH1 9SP

Enter your postcode as shown on your driving licence.

To access this service online, details from your DVLA record and your National Insurance number will be shared with other government departments (HMRC and DWP) to check your identity, as described in our [privacy policy](#).

I would like to use this service and understand that my data will be shared as explained above.

I agree

[View now](#)

Step 4: On the next screen you will be presented with your driving license details. You now need to select the “Get your check code” header at the top.



Get a licence check code

You can get a check code to share your driving licence information with someone else, like your employer or a car hire company. You may need to do this if you want to hire a car.

You must also give them the last 8 characters of your driving licence number.

Your code will be valid for 21 days.

[Get a code](#)

Active codes

You have no active code(s) to view

Inactive codes

Step 5: On this screen, select the “Get a code” button to generate a checking code, this should generate a unique code for your driving license check



What to do with your code

To share your licence information you need to provide the check code and last 8 characters of your driving licence number to the person you want to share it with.

Step 6: Finally, insert your checking code into the corresponding field on your WiCET Electric Taxi Trial form.